

PRACTICAL POINTERS ON PARLIAMENTARY PROCEDURE
ACCORDING TO ROBERT'S RULES OF ORDER AS OF 1/2010

These Motions are listed in order of precedence. When any are pending you cannot introduce one listed BELOW it, only those above.

YOU WANT TO DO	YOU SAY	Can you interrupt speaker?	Second Necessary?	Motion Debatable?	Motion Amendable?	Vote % Required
<i>Listed in order of precedence:</i>						
Adjourn	I move we adjourn	NO interruption	YES, 2nd	NOT Debatable	NOT Amendable	Majority
Recess	I move we recess	NO interruption	YES, 2nd	NOT Debatable	YES Amendable	Majority
Register complaint	Chairperson, Point of Privilege	YES interrupt	NO 2nd	NOT Debatable	NOT Amendable	No vote, chair decides
Suspend further consideration of a matter (to table)	I move we table this motion	NO interruption	YES, 2nd	NOT Debatable	NOT Amendable	Majority
End discussion/debate	I move the previous question	NO interruption	YES, 2nd	NOT Debatable	NOT Amendable	2/3 vote required
To limit or extend debate on a motion	I move we limit (or extend) debate for ___ minutes	NO interruption	YES, 2nd	NOT Debatable	YES Amendable	2/3 vote required
Postpone consideration of a matter	I move we postpone this matter until ___	NO interruption	YES, 2nd	YES Debatable	YES Amendable	Majority
Move (refer) for further study	I move we refer this matter to committee	NO interruption	YES, 2nd	YES Debatable	YES Amendable	Majority
Amend motion	I move this motion be amended to read__	NO interruption	YES, 2nd	YES Debatable	YES Amendable	Majority
Introduce new business, motion	I move that . . .	NO interruption	YES, 2nd	YES Debatable	YES Amendable	Majority
Suspend the rules	I move we suspend the rules concerning ___	NO interruption	YES, 2nd	NOT Debatable	NOT Amendable	2/3 vote required
Point of Order	Chairperson Point of Order	YES interrupt	NO 2nd	NOT Debatable	NOT Amendable	No vote, chair decides
When a vote outcome is in question	Chairperson, I call for Division of the House	YES interrupt	NO 2nd	NOT Debatable	NOT Amendable	No vote, must be done
To withdraw a motion	I withdraw my motion	NO interruption	NO 2nd	NOT Debatable	NOT Amendable	Majority
To close nominations	I move to close nominations	NO interruption	YES, 2nd	NOT Debatable	YES Amendable	2/3 vote required
To reconsider a motion	I move to reconsider (name the motion)	NO interruption	YES, 2nd	YES Debatable	NOT Amendable	Majority
To take from the table	I move we take (motion) from the Table for consideration	NO interruption	YES, 2nd	NOT Debatable	NOT Amendable	Majority